



Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form including official use box using a ball point pen and send it to:

BFAWU
FREEPOST BBT 202
WELWYN GARDEN CITY
HERTS
AL8 7BR

Name(s) of Account Holder(s)

Bank/Building Society account number

____|____|____|____|____|____|____|____|

Branch Sort Code

____|____|____|____|____|____|

Name and full postal address of your Bank or Building Society

To: The Manager Bank/Building Society

Address

Postcode

Reference Number

____|____|____|____|____|____|____|____|____|____|____|____|____|____|____|____|____|____|____|____|____|____|

Originator's Identification Number

____|____|____|____|____|____|

FOR BFAWU OFFICIAL USE ONLY

This is not part of the instruction to your Bank or Building Society

Please tick below to indicate whether you wish to pay monthly (to be collected on the first working day of every month) or weekly (to be collected every Monday):

Monthly

Weekly

Instruction to your Bank or Building Society

Please pay Bakers Food & Allied Workers Union Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Bakers Food & Allied Workers Union and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

DD11

This guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that offer instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit the Bakers Food & Allied Workers Union will notify you at least ten working days in advance of your account being debited or as otherwise agreed. If you request Bakers Food & Allied Workers Union to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Bakers Food & Allied Workers Union or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
 - If you receive a refund you are not entitled to, you must pay it back when Bakers Food & Allied Workers Union asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.